

Providing independent schools with scanning, records management, archiving and heritage ICT solutions

Document Management and Information Assets Specialists



SDS provide records & document management services to all areas of the school including:

The Bursar; The School Governors; School Estates (O&Ms, Maps/Charts, Leases, Wayleaves, Large Format Plans, Grant of Easements, Land Indentures etc); HR & Personnel; Admission Records/Registers; The Archives (heritage and alumni)



SDS have over 25 different entry points for a school to begin work with us – digitising and managing the records and archives. There is no minimum order value and therefore no barrier to entry

www.sds-schoolrecords.co.uk